



FULL GOVERNING BODY MEETING

23 June 2021 at 6.00 pm
Via Zoom

Governors	Type	Present/Apologies received
Duncan Cope	Parent - Chair	Present
Kate Higham	Headteacher	Present
Emma Thompson	Co-opted Governor	Present
Emily Russell	Staff Governor	Present
Trudy Topp	Co-opted Governor	Present
Sofia Khwaja	Co-opted Governor	Present
Mick Poole	LA Governor	Present
Sandra Blake	Co-opted Governor	Present
Tracey Casey	Co-opted Governor	Present
Clerk	Sandra Backhouse	
1	Apologies – See above	
2	Declaration of Interests - None	
3	Previous Minutes – 05.05.21 Minutes were deemed a true reflection of the meeting – approved.	
4	Policies No policies to be approved at this meeting	
5	Covid Update No change – doing exactly the same as we were before – <ul style="list-style-type: none"> • We haven't had any positives. • We are expanding the bubbles outside – but inside bubbles are staying the same. • A big spike in schools in Swindon. • We are going ahead with all our outside events that we are planning, as the schools guidance is there are no restrictions to outside activities. • Primary sports day will have parents but secondary will not have parents. • Charabanc and the Music Festival will be going ahead. • 	
6	Staffing/Recruitment Just interviewed for the last teacher post today. Not sure if it will be filled or not. We have a Supply Teacher in any way for Terms 1 and 2. We need another primary teacher – but can't start until January either. Outstanding – TAs and Support roles. They will be put out in June	

7	<p>QA – Math’s Book Look & and Planning and Differentiation</p> <ul style="list-style-type: none"> • Minimised the QA processes - normally we would do 4 or 5 in a term, but only doing 1 and 2 at moment. • A big improvement in planning and differentiation and really pleased with maths. • The focus has been maths and English and it looks to have had a good effect. • Very pleased with QA <p>Learning Walks – Question – how are they planned in an advance – is that something governors could visit while they are happening. Would it be useful? Governors agreed that this would be a good idea. Action: Kate to let Governors when the learning walks are going to be.</p>	
8	<p>Term 5 – Summary Report</p> <p>Queries CPOMS is that a termly figure not a year to date? Answer – Kate to change the report to reflect that information. She will also ensure that it reports how many meetings DSLs went to and how many incidents there are in CPOM</p> <p>Query - Have the staff had any training on CPOMS? Answer: not yet the DSL is off on compassionate so not yet. It will happen in Term 1</p> <p>Summary Report – Query – there is a reference to EHCP and how it is being used to drive planning etc. Can we evidence that? Would it be possible to look at 3 random EHCP to see how they are being actioned. Answer – EFL is what we use for that evidence. The EHCP outcomes are in it so staff can target them. However, KATE would be happy to instigate a couple of case studies, to be reported on in Term 2. -</p>	
9	<p>HT’s Performance Management</p> <p>New SIP, was an executive headteacher and an Ofsted inspector. Duncan and Mick – Friday 5 November at 1:30 pm.</p>	
10	<p>Training</p> <p>Clerks reported that her SWALSS training was useful</p>	
11	<p>SEF & Development Plan</p> <p>Kate reported that she had devised a 'quick flyer' version. The SEF and the Evaluation form can become quite 'biblical' and the Governors don't need to see the details. Kate hoping that it will be easier to understand and Governors will be able to see the priorities and perhaps suggest different ones. The long one's have been going out to staff for feedback, but there isn't much – so the 'flyer' version should promote more discussion and feedback.</p> <p>Query: Can we have something like this for the next 3 years? Answer: The 3 year plan (more detailed one) has been updated but not finished because not every one’s views have been gathered yet. It will be distributed as a finished article in September, but Governors are welcome to have what is finished so far.</p>	
12	<p>Governor Monitoring</p> <p>July – Clerk</p>	

	Clerk to structure a Calendar when all the headings need to be in throughout the year. In a document format.		
14	<p>Safeguarding</p> <p>Questions/Queries from the latest newsletter:</p> <p>Domestic Abuse:</p> <p>When did staff last have training on Domestic Abuse?</p> <p>Answer - No specific Domestic Abuse training – Kate will look into it</p> <p>Keeping Children Safe in Education Policy will be out in Term 1.</p> <p>Query - Has anything been captured on SIMS re Sexual Abuse by peers?</p> <p>Answer - No.</p>		
15	<p>Academy Discussion</p> <p>Governors are worried about the possibility of Academisation, and will be doing more research. The Working Party referred to in the last minutes (05.05.21) will be set up during Terms 1/2.</p> <p>Kate will be asking the Borough what they are doing to support Maintained Schools – half of the schools are maintained.</p>		
16	<p>Governance Matters</p> <p>Meetings will revert to face-to face from Term 1, although if it is easier some Governors can join via Teams – let Clerk know.</p>		
17	<p>Any Other Business</p>		

Meeting ended 19:30
Next Meeting Wednesday 22 September - Full Governors 6:00