



FULL GOVERNING BODY MEETING

30.03.22 at 6.00 pm

Governors	Type	Present/Apologies received	
Mick Poole	LA Governor – Acting chair	Present	
Kate Higham	Headteacher	Present	
Emma Thompson	Co-opted Governor	Present	
Emily Russell	Staff Governor	Present	
Trudy Topp	Co-opted Governor	Present	
Sofia Khwaja	Co-opted Governor	Present	
Tracey Casey	Co-opted Governor	Present	
Clerk	Sandra Backhouse		
Emma Orchard, Deputy Head and Designated Safeguarding Lead Gave a very interesting talk to Governors giving them an overview of safeguarding in the school. Emma left the meeting at 6:30pm. Governors thanked her for her interesting talk			
	Governors approved the election of Mick Poole as Chair of Governors for the next 12 months.		
1	Apologies – See above		
2	Declaration of Interests – None		
3	Previous Minutes – Minutes were deemed a true reflection of the meeting – approved.		
4	Covid Update <ul style="list-style-type: none"> We no longer have to report Covid cases to DofE Government no longer providing us with free test kits Governors agreed to take it off future Agenda 		
5	Policies <ul style="list-style-type: none"> Attendance Policy This is an updated policy in line with Government Guidelines. We are having a push on attendance and going to try and reach a threshold of 95% as a whole school. GQ: Does it link into Safeguarding? Yes, very much so. Policy was approved. Behaviour for Learning Policy – heads up DfE have brought out new guidelines and the school needs a Governor to link with staff during the re-drafting of the new policy. It was agreed that Tracey will be the Link Governor for this task 		

6	<p>Staffing/Recruitment.</p> <ul style="list-style-type: none"> • Since September 2021 the school is 1 Teacher down and 6 TAs. • In September 2022 there will be 4 extra Teachers and 10 TAs • We have lost 13 TAs since September. GQ: Why? A lot of them have left education, usually because work outside this sector pays more. One or two left to another provision. • During Term 4 we will be employing: Care Support Workers, Designated Deputy Safeguarding Lead, TAs, ECTs (former NQTs), Unqualified Teachers and Teachers. There will also be adverts out for specialist TAs such as ELSA and Positive Learning TA. We still have not been able to appoint an OT or SALT – these adverts are still live. 		
7	<p>Finance – SFVS. Emma went through the document with Simon Winchester (Business Managers). There were no discrepancies or queries and she recommended to the Chair of Governors for Governors to approve. Governors Approved.</p>		
8	<p>Quality Assurance – Term 3 Moderation of the main subjects – Maths, English and Project. Everything was very positive – plenty of evidence of progress in books.</p>		
9	<p>Health & Safety Trudy reported that she had completed a Health & Safety walk around the school during which she identified various trip hazards,</p>		
9	<p>Headteacher’s Report – Term 3 (Short) GQ – Re EHCP outcomes being evidence using EFL – can Governors please see evidence of this being done – maybe an anonymised case study of a pupil. This can be done, and Kate will arrange it. There were no further comments regarding the report</p>		
10	<p>Training Tracey has done the new governor training and the Safeguarding Training</p>		
11	<p>SEF & Development Plan – Standing item Nothing has changed on it.</p>		
12	<p>Governor Monitoring Visits Sofia agreed to monitor the school lunches as some students have complained that there is not enough. She will go into the dining hall one Friday to see if things had improved. Sofia will report to the next meeting.</p>		
13	<p>Safeguarding – Standing Item Emma Orchard presented to Governors – see above.</p>		
14	<p>Academy – Standing item The new Government target date for school to academise is 2030. An invitation to Bill Jerman, SIP will be extended to attend our next meeting. Bill has information/views on a collaborative approach with schools in Swindon which Governors might be interested to hear.</p>		
15	<p>Governance matters</p> <ul style="list-style-type: none"> • Governors agreed to the continuation of Governors Support. 		

16	Any Other Business (a) Pupil numbers could be as high as 280 September 2022 (b) SBC have agreed to build a new room by the back playground – not a classroom, but a spare room for 1:1 situations etc.		
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Meeting ended 7:30 pm
Next Meeting Wednesday 11 May 2022