



## FULL GOVERNING BODY MEETING

22.06.22 at 6.00 pm

Governors		Type	Present/Apologies received
Mick Poole		LA Governor	Present
Kate Higham		Headteacher	Present
Emma Thompson		Co-opted Governor	Present
Emily Russell		Staff Governor	Present
Trudy Topp		Co-opted Governor	Present
Sofia Khwaja		Co-opted Governor	Present (TEAMS)
Tracey Casey		Co-opted Governor	Present
<b>Clerk</b>		Sandra Backhouse	
1	<b>Apologies</b> – See above		
2	<b>Declaration of Interests</b> – None		
3	<b>Previous Minutes</b> – Minutes were deemed a true reflection of the meeting – approved.		
4	<b>Policies</b> Behaviour for Learning – Governors approved the policy with no queries.		
5	<b>Staffing &amp; Recruitment</b>  <u>Staff left:</u> 1 x TA Farm Manager  Adverts out on ETeach  Still looking for an OT and SALT  1 Primary teacher down for September – advert going out again. Currently we need 15 TAs for September start. We have employed 7 so far. 1 member of the SLT has resigned. We have employed her replacement internally. All the TLR internal posts have been filled. We still need a Science lead.		
6	<b>Finance</b> Finance Meeting prior to this meeting (22.06.22). 1 Agenda meeting – Budget. Finance Committee recommended to Governors that they approve the budget.		

	Governors approved.		
8	<b>Quality Assurance</b> Summary is in the Headteacher Report. Kate hasn't had the feed back – it will be in the next meeting.		
9	<b>Health &amp; Safety</b> Nothing to report		
10	<b>Headteacher's Report – Term 5 (short)</b> Pupil Attendance: Primary 93.8% Secondary 91.7% Sixth Form 78.8% Whole school 89.8% - slightly higher than national average (89.5%) <a href="#">GC: Good to see the progress on the EHCPs outcomes that is being evidenced.</a> Still not getting consistent challenge across the school, but it is improving. Communication aids in lessons. It is very important to us, but we just don't have enough SALTs at the moment. Staff attendance – about average We are having trouble employing a Farm Manager Behaviour is not too bad, but the behaviours we have can be quite extreme. New assessment programme will be ready to go in September.		
11	<b>Training</b> None		
12	<b>SEF &amp; Development Plan – Standing item</b> Anything in blue is the update. Kate has reviewed the progress so far. Considering Term 3 was right-off most objectives have been met. The big push for next year in Attendance.		
13	<b>Governor Monitoring Visits</b> 1. Sofia monitored the lunches . <ul style="list-style-type: none"> <li>• Still complaints about the kitchen staff – especially their attitudes.</li> <li>• Pupils. Portion sizes did go up a little bit, then they went down again.</li> <li>• Nothing has changed. Its been the same menu since the chef started.</li> <li>• Kate to organise a survey</li> <li>• Breakfast to be looked at as well. We will revisit after the survey</li> <li>• Standing Item In future.</li> <li>• Sophia is going to ask for a meal</li> </ul> Emma monitored the Jubilee Celebrations – she was very impressed.	i	
14	<b>Safeguarding – Standing Item</b> Staff Prevent training & regular review of Safeguarding and Child Protection Policy. Sexual Harassment and Child on Child Abuse training for all staff. Training of the safeguarding team with borough approved training courses. Safeguarding audit actions to prepare for next audit. Monitoring of the bound book and training		
15	<b>Data Protection – Standing Item</b> Data protection training for staff in the September TD Days - Trudy Kate to see audit		
16	<b>Staff Wellbeing</b>		

17	<b>Academy – Standing item</b> Arrangement will be made for Bill to discuss this with Governors in an upcoming meeting – possibly 2022/23 – Clerk to be in touch with Bill and arrange the meeting		
18	<b>Governance matters</b> New Governors – Jefferies Avenue residents		
19	<b>CONFIDENTIAL MINUTE</b>		
20	<b>Any Other Business</b> <b>Benches for the main field.</b>		

Meeting ended 7:30 pm  
Next Meeting : 21.09.22