



FULL GOVERNING BODY MEETING

11.05.22 at 6.00 pm

Governors	Type	Present/Apologies received
Mick Poole	LA Governor	Present
Kate Higham	Headteacher	Present
Emma Thompson	Co-opted Governor	Present
Emily Russell	Staff Governor	Present
Trudy Topp	Co-opted Governor	Present
Sofia Khwaja	Co-opted Governor	Apologies received and accepted
Tracey Casey	Co-opted Governor	Present
Clerk	Sandra Backhouse	
Bill Jerman, SIP, attended the meeting and introduced himself to Governors		
1	Apologies – See above	
2	Declaration of Interests – None	
3	Previous Minutes – Minutes were deemed a true reflection of the meeting – approved.	
4	Policies Educational Visits Approved	
5	Staffing & Recruitment Teaching: Had another resignation in Primary. Advert going out to fill it although a replacement will not be able to come until January now. We still need a Speech & Language Therapist and an OT – still advertising GQ – do we use SBC OT services . We do, and we also employ a company who sends us an independent OT for the time being. TAs – A big pressure as we cannot recruit. In September we will be 15 down. Advert is out constantly. Kate has spoken to the Borough, but it is a nationwide problem. Resignation from a member of the SLT – will re-delegate the roles from September for the Leadership Team. The vacant post will be advertised internally.	
6	Finance Minutes approved	
7	Bill Jerman – Brief commentary on his visit: <ul style="list-style-type: none">• Bill expressed himself very pleased to be involved with our school.	

	<ul style="list-style-type: none"> • The overwhelming experience was the absolute involvement of the staff – it was wonderful to experience. • External perspective that OFSTED might ask about. • Cross-phase working – we are much better at, but it is ongoing • Communication – it pops up on every questionnaire that communication is not as good as it could be. Bill suggested we do a communication protocol ready for September. GQ: what will that look like? Decide how to communicate/when to communicate/when to reply etc. Could be newsletters/ face to face/email. 		
8	Quality Assurance Results are in the Headteacher’s report.		
9	Health & Safety Nothing to report		
10	Headteacher’s Report – Term 4 (Long) Attendance – lowest to date. Working on the Attendance Policy to be ready for September 2022. 2 Sixth formers will be coming off role soon. <i>Update – one of the Sixth Formers will not now be coming off role, although, for medical reasons, they will not be attending.</i> Behaviour – generally good around the school. We are noticing some low level behaviours, but nothing standing out that we have noticed. Governors had no more questions		
11	Training None		
12	SEF & Development Plan – Standing item Nothing to report		
13	Governor Monitoring Visits Sofia monitored the lunches – she will report at the next meeting		
14	Safeguarding – Standing Item See Headteacher’s report		
15	Data Protection – Standing Item Data protection training for staff in the September TD Days There has been an Audit recently – the report will be made available next week		
16	Staff Wellbeing We have a new Wellbeing Champion. Vicki Brown is doing that role. She has been on the Level 5 course. She is very enthusiastic, and will be taking it on from September 2022. Staff don’t fill in surveys (8 out of 130 in one recent survey), so difficult to judge.		
17	Academy – Standing item Arrangement will be made for Bill to discuss this with Governors in an upcoming meeting – possibly 2022/23.		
18	Governance matters None at this meeting		
19	Any Other Business		