Crowdys Hill School

Jefferies Avenue

Swindon

Wiltshire SN2 7HJ

[www.crowdyshill.swindon.sch.uk](http://www.crowdyshill.swindon.sch.uk)

**Volunteer/Work Experience Application Form**

|  |  |
| --- | --- |
| **Personal Information** | |
| Name: | Date of Birth: |
| Address: | |
| Mobile: | Email: |
| What activities of the school’s work would you like to help with? (if you are a student please include details of your course / placement requirements) | |
| If you are a student requesting a Work Experience Placement – name of school/college and course tutor:  School/College Name:  Address:  Contact details for Tutor: | |
| Are there any particular classes/ age groups which you would like to volunteer/undertake work  experience with? (if you have relatives in the school please give their name and class).  Do you have any particular skills, employment experience or hobbies you would like to  share with the school? (for example, languages spoken, sports, scouting) | |
| **Availability** | |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | |  | **Monday** | **Tuesday** | | **Wednesday** | **Thursday** | **Friday** | | **AM** |  |  | |  |  |  | | **PM** |  |  | |  |  |  | | How many hours a week/month would you like to volunteer  Or  Work Experience dates | | |  | | | | | What role are you interested in? | | |  | | | | | Which area of the school you would like to volunteer in? | | | Primary Secondary Sixth Form | | | | | |

|  |  |
| --- | --- |
| **References for volunteering ONLY** | |
| Please give details of 2 references (1 professional if possible and 1 personal) | |
| **Reference 1** | **Reference 2** |
| Name | Name |
| Relationship to you | Relationship to you |
| Address | Address |
| Email: | Email: |
| I certify that the information provided on this form is correct, and understand I will have to undertake the necessary enhanced DBS checks and training before I can begin volunteering at Crowdys Hill School | |
| Signature: Date:  Print name: | |
| **Disability and Accessibility** | |
| Crowdys Hill School is committed to ensuring that applicants with disabilities or impairments receive equal opportunities and treatment.  If you have a disability or impairment, and would like us to make any adjustments or arrangements to assist you, please state the arrangements you require: | |

NB - The school is legally obligated to process an enhanced Disclosure and Barring Service (DBS) check before making appointments to relevant posts.

The enhanced DBS check will reveal both spent and unspent convictions, cautions, reprimands and final warnings, and any other information held by local police that’s considered relevant to the role. Any information that is “protected” under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 will not appear on a DBS certificate.

Volunteers working in regulated activity will also require a barred list check.

Any data processed as part of the DBS check will be processed in accordance with data protection regulations and school’s privacy notice.